



## **JOB POSTING – OPEN UNTIL FILLED**

### **LIFE LONG CARE WORKER – One(1) Year Maternity Contract**

**STATUS:** Full time (35 hours per week)

**PURPOSE:** To ensure the development and provision of culturally appropriate community support services through a variety of programs that meet the needs of Indigenous seniors/elders, the disabled, and the chronically ill with special needs.

**ACCOUNTABILITY:** The Life Long Care Worker is accountable to the Executive Director.

#### **QUALIFICATIONS:**

- Education in Indigenous Community Development, Personal Support Worker or Social Service Worker Diploma and/or minimum 3 years relevant work experience
- Knowledge and experience in Indigenous Community Development
- First Aid/CPR, WHMIS and Safe Food Handling certificates are essential
- Understanding of the Accessibility for Ontario with Disabilities Act (AODA)
- Strong knowledge of urban Indigenous issues and needs
- Experience working with urban Indigenous individuals and long-term care
- Applied Suicide Intervention Skills Training (ASIST) and Crisis Intervention Training certificates are essential
- Experience in compiling and delivering reports in a timely manner
- Experience in facilitating workshops
- Strong knowledge of Microsoft Office Suite, reporting databases, and related technology
- Excellent oral and written communication skills
- Ability to work as a team member and independently
- Valid driver's license with clean abstract, appropriate insurance, and access to reliable transportation
- Criminal record check with Vulnerable Sector is required
- Ability to work flexible hours
- Must follow the NBIFC COVID-19 and its Variants Safety in the Workplace Policy

*We thank all interested applicants; however, only those selected for an interview will be contacted. While we encourage applicants of all backgrounds to apply, those of Indigenous descent will be given preference.*

**Please forward a cover letter, resume and three (3) employment/work references to:**

Human Resources Coordinator  
980 Cassells Street  
NORTH BAY, ON P1B 4A8  
Email: [hrc@nbifc.org](mailto:hrc@nbifc.org)