



**NORTH
BAY
INDIGENOUS
FRIENDSHIP
CENTRE**

980 Cassells Street
North Bay, ON P1B 4A8
☎ (705) 472-2811
📠 (705) 472-5251
🌐 www.nbifc.org

JOB POSTING - OPEN UNTIL FILLED

Indigenous Healing and Wellness Coordinator

STATUS: Permanent Full Time 35 hours per week

ACCOUNTABILITY: Reports directly to the Executive Director

SUMMARY:

The Indigenous Healing & Wellness Coordinator shall ensure that the healing and wellness needs of the Indigenous community are addressed by implementing the Indigenous Healing and Wellness Strategy at the local level in order to reduce family violence, promote healthy lifestyles, culture-based programming and healing.

QUALIFICATIONS:

- Knowledge of Indigenous culture and realities of urban Indigenous people
- Minimum 2 years education or experience in the field of social services
- Strong written and oral communication skills
- Good computer skills
- Self-motivated individual with the ability to work with minimal supervision
- Good organizational and file management skills
- Ability to work flexible hours
- Current First Aid CPR certificate or willing to attain within a specified timeframe
- Must have a valid Ontario Driver's License, clean drivers' abstract and access to a reliable vehicle
- Must provide a clear CPIC and Vulnerable Persons Check.
- Ability to speak Cree and/or Ojibway would be an asset
- Must follow NBIFC COVID-19 and its Variants Safety in the Workplace Policy

We thank all interested applicants; however, only those selected for an interview will be contacted. While we encourage applicants of all backgrounds to apply, those of Indigenous descent will be given preference.

Please forward a cover letter, resume and three (3) employment/work references to:

Human Resources Coordinator
980 Cassells Street
NORTH BAY, ON P1B 4A8
Email: hrc@nbifc.org

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