



**NORTH
BAY
INDIGENOUS
FRIENDSHIP
CENTRE**

980 Cassells Street
North Bay, ON P1B 4A8
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JOB POSTING

CASUAL/RELIEF Suswin Village Transitional House (SVTH) Night Client Care Worker

The Suswin Village Transitional House is a 24 hour/7days per week facility for homeless males.

STATUS: part time contract, evenings, overnights, weekends, holidays, hours vary as needed, ranging from 3-12 hour shifts

SALARY: \$25.15/hr plus 4% vacation pay

PURPOSE: The CASUAL/RELIEF Night Client Care Worker will work in partnership with members of the client care team to provide support and overnight care and security of clients and the SVTH. The SVTH Night Client Care Worker's responsibilities are to ensure clients are following program and facility rules and procedures in a consistent manner.

ACCOUNTABILITY: The CASUAL/RELIEF Night Client Care Worker reports to the Suswin Administrator and is ultimately accountable to the Executive Director of the North Bay Indigenous Friendship Centre.

QUALIFICATIONS:

- College diploma in Social Worker/Social Service Worker and/or related field or a minimum of 3 years of relevant experience.
- Experience providing supportive services to homeless individuals highly preferred
- Excellent verbal and written communication skills
- Understanding of severe mental, physical health and substance abuse issues and symptoms
- Excellent interpersonal and crisis intervention skills with a 'can do' and flexible attitude
- Ability to work with minimal supervision, multitask, and maintain confidentiality
- Ability to maintain professional conduct, attitude and appearance at all times
- Knowledge of Indigenous culture
- Strong knowledge of urban Indigenous issues and needs and experience working with urban Indigenous individuals
- Ability to practice active and empathetic listening
- Crisis intervention and conflict resolution skills
- Strong knowledge of Microsoft Office Suite, reporting databases and related technology
- Ability to work as a team member and independently
- Driver's license (G) is an asset
- Criminal record /vulnerable sector check is required

We thank all interested applicants; however, only those selected for an interview will be contacted.

While we encourage applicants of all backgrounds to apply, those of Indigenous descent will be given preference.

Please forward a cover letter, resume and three (3) references to:

Human Resources Manager

980 Cassells Street, NORTH BAY, ON P1B 4A8

Or via email to hrc@nbifc.org